

Competence 3

The ability to supervise a team during all operational activities in a safe and reliable manner

Candidate Name:		Date:	
Activity Number (1,2, or 3):			

Performance Criteria: all of these must be assessed over a minimum of 3 work activities

Type of Evidence: Observation (O), Work Product (P), Written (W), Questioning (Q), Not Covered (N/C) or Not Applicable (N/A)

Performance Criteria		Type of Evidence
a)	Demonstrates the capability and training to undertake personnel assessments fairly, reflecting individual strength and weaknesses	
b)	Can conduct and participate in pre-assessment meetings and feedback meetings as required by the competence management programme	
c)	Understands and actively supports the assessment process, agreeing timescales for assessments with candidates or Assessors	
d)	Can co-ordinate, and chair where necessary, team briefs, risk assessments and 'tool box' talks when required if related to ongoing Inspection scope	
e)	Communicates professionally and effectively with colleagues and clients	
f)	Does not take unacceptable risks. Acts on and seeks guidance/advice where necessary	
g)	Demonstrates effective leadership techniques in the workplace	
h)	Ensures inspection infrastructure is in place to accommodate inspection mobilisations	
i)	Ensure that inspection infrastructure is delivered to vessel on schedule and to budget	
j)	Ensure inspection mobilisation remains on schedule during mobilisation	
k)	Ensure inspection vessel readiness	

Witness name: (If applicable in assessment plan)		Date:	
Assessor name:		Date:	